



210 South 3<sup>rd</sup> P. O. Box 1000, Garibaldi, Oregon 97118

## Venue Rental Agreement

NAME OF RESPONSIBLE PARTY \_\_\_\_\_

DATE OF EVENT \_\_\_\_\_

REFUNDABLE DEPOSIT OF \$100.00 TO BE PAID AT TIME OF BOOKING  
RETURNED AFTER INSPECTION OF PREMISES

RENTAL FEE OF \$ 500.00 TO BE PAID 14 DAYS PRIOR TO EVENT

CANCELLATION FEE APPLICABLE IF EVENT IS NOT CANCELLED 30 DAYS IN  
ADVANCE \$100.00

IF EVENT IS NOT CANCELLED 14 DAYS IN ADVANCE THE AMOUNT OF \$600.00  
WILL NOT BE REFUNDED.

CLEANING IS THE SOLE RESPONSIBILITY OF RENTAL PARTY.  
PREMISES MUST BE LEFT IN SAME CONDITION AS UPON RENTAL.  
RENTAL PARTY IS RESPONSIBLE FOR PROVIDING OWN GARBAGE BAGS AND  
INSURING ALL GARBAGE IS BAGGED AND TAKEN AWAY.  
NO GARBAGE SERVICE IS PROVIDED

ANY ADDITIONAL CLEANING NEEDED UPON INSPECTION WILL BE DEDUCTED  
FROM DEPOSIT AT A RATE OF \$15.00 PER HOUR  
ANY GARBAGE LEFT BEHIND WILL BE DEDUCTED FROM DEPOSIT AT A RATE OF  
\$25.00 PER BAG  
ANY DAMAGES OR MISSING ITEMS WILL BE DEDUCTED FROM DEPOSIT.  
ANY ADDITIONAL AMOUNTS WILL BE BILLED AND MUST BE PAID WITHIN 14  
DAYS OF RECEIPT.

\_\_\_\_\_  
RESPONSIBLE PARTY SIGNATURE

\_\_\_\_\_  
DATE



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