



210 South 3rd.
P. O. Box 1000,
Garibaldi, Oregon 97118
503-322-0322

EVENT CENTER RENTAL INFORMATION

To rent Event Center venue:

Please phone office to ensure your desired date is available 503-322-0322.
Fill out and sign both Venue Rental Application and Venue Rental Agreement.
Send completed application and agreement and refundable \$100.00 deposit check to The Old Mill P.O. Box 1000 Garibaldi, OR 97118.
Confirmation will be given via phone call when documents and deposit are received.

Once venue is reserved, rental payment is due 14 days before event date.
Cancellations must be made no less than 30 days before event date or deposit is forfeit.

Once rented, the venue is available to renter from 10:00am the day before the event date until 2:00pm the day after the event.
All cleaning and garbage removal is responsibility of renter and must be completed by 2:00pm the day following the event.

Main Lodge includes use of Commercial Kitchen: four ovens, eight burners, steam table, large cooler, freezer, ice machine, dishwasher, dishes, silverware, 100 cup coffee maker.
Also includes, tables, chairs, stage, loud speaker system and beverage serving area.

Indoor/Outdoor area includes: custom made tables, chairs, kitchen, fenced outdoor area, outdoor fireplace, and BBQ.